

THE NOYES MUSEUM OF ART

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY



THE NOYES MUSEUM OF ART SPECIAL EVENTS REQUEST FORM

Please **fax** this Special Events Request Form to 609-652-6166 after filling out

TODAY'S DATE: ___/___/___ EVENT DATE: ___/___/___ EVENT TIME: _____
CONTACT NAME: _____ TITLE: _____
CLIENT/COMPANY: _____
PHONE: (____) _____ FAX: (____) _____ EMAIL: _____
ADDRESS: _____
CITY: _____ ST: _____ ZIP: _____

EVENT NAME: _____
EVENT TYPE: _____
EVENT SPACE(S) DESIRED: _____
OF GUESTS: _____

SERVICES NEEDED: (check one or more)

audiovisual beverage food electrical/lighting floral
 music/entertainment valet other misc. services (specify: _____)

DESCRIPTION OF EVENT:

Would you like to schedule a site inspection?: yes no
How did hear about Noyes Museum special events services?

Please **fax** this Special Events Request Form to 609-652-6166 and one of our special events staff will get back to you as soon as possible. Our special events staff may also be contacted by phone at 609-652-8848 or by e-mail at leah@noyesmuseum.org. We look forward to hearing from you!